

## SELECTBOARD MEETING

### *Approved Minutes*

March 25, 2013

7:00pm Calais Town Office

**Attending:** Denise Wheeler, John Brabant, Toby Talbot, Rose Pelchuck, Donna Fitch, Alfred Larrabee, Rolf Mueller, Bill Gray and Bill Davis.

**Absent:** Scott Bassage

### **Actions:**

Approval of the March 11<sup>th</sup> Meeting Minutes - Toby Talbot made a motion to approve the Minutes as written. The motion was seconded, voted on and carried 4-0.

Road Commissioner Update – Alfred Larrabee reported mud season is here; no roads with significant issues.

Curb Cut Access Permit for William Gray on Max Gray Road – Alfred Larrabee sees no problem with the proposed curb cut as requested; no culvert would be needed at the roadway. Toby Talbot made a motion to approve the Curb Cut Access Permit as presented by William Gray on Max Gray Road as recommended by the Road Commissioner. The motion was seconded, voted and carried 4-0.

Town Garage Update – Alfred Larrabee reported there are still items that need to be taken care of and will let them know when the list is complete. VLCT grant will buy dump body holder and lights. When the list is done, he will get it back to them.

State Highway Grant Applications – Alfred Larrabee reported he spoke to Tom Anderson, District 6 Projects Manager, about the grants the town is applying for. Donna Fitch reported there is a new form from District 6 for town highway grant applications. Denise Wheeler will ask Rick DeWolfe, P.E., to complete the grant application for the North Calais retaining wall project since he is most familiar with the project. The town hopes to obtain grants to replace the culverts on Center Road and Martin Road both in Adamant. The Max Gray Road repair project will come out of the regular highway budget.

Someone inquired where the street sign for Blackberry Ridge Road would be put. The sign will be placed at the corner of Blackberry Ridge Road and Chapin Road per usual sign installation protocol.

2013 State Approved Road and Bridge Standards – According to a letter the town received, dated February 1, 2013, new state Road and Bridge Standards are up for adoption. The state encourages municipalities to adopt the new standards for many reasons as detailed in the letter. John Brabant spoke that if we adopt these new standards it may force the kind of change we may not want. Toby Talbot asked about revamping the Roads Advisory Committee, tightening the charge of the committee and further suggested having a Selectboard member at each meeting. Toby suggested refining the process and come up with a new committee; Bill Gray may serve on the committee. John Brabant suggested coming up with a provisional adoption of the standards and he was willing to work on it. Alfred Larrabee provided the before and after pictures of road work done last year on Ballentine Road, thanks in part to a Better Back Roads Grant.

Liquor and Tobacco License renewal for Maple Corner Store – The applications to renew the alcohol, beer & wine licenses and tobacco license for Maple Corner Store and Café were reviewed by the Selectboard. Toby Talbot made a motion to approve the applications as presented. The motion was seconded, voted on and carried 4-0.

Liquor and Tobacco License renewal for East Calais General Store – The application to renew the liquor and tobacco license for East Calais General Store, LaPan Enterprises, were reviewed by the Selectboard. Toby Talbot made a motion to approve the applications as presented. The motion was seconded, voted on and carried 4-0.

Liquor and Tobacco License renewal for the Adamant Co-op Store – The application to renew the liquor

and tobacco license for the Adamant Co-op were reviewed by the Selectboard. Toby Talbot made a motion to approve the applications as presented. The motion was seconded, voted on and carried 4-0.

Other Business - CVSWMD will host a hazardous waste pick up in Calais at the town garage sometime in June for 25 people with previously scheduled appointments. Alfred Larrabee is fine with it Thursday, June 20<sup>th</sup> from 5pm-7pm. Donna Fitch will contact them to set the date.

Curtis Pond Dam Appropriation – There is \$3,811.00 of state appropriated money for engineering on the Curtis Pond Dam that we will lose by July 1, 2013. John Brabant will see if Dubois & King has any outstanding bill that we can use this for.

EMFD Energy Recovery Unit – Toby Talbot reported EMFD wants to use \$550.00 of remaining building bond funds to add a new control at ground level for the energy recovery unit. This will enable the unit to be accessed more easily and have the ability to turn it off when it is not needed, thus saving energy. Denise Wheeler made a motion to approve the expenditure as requested for \$550.00. The motion was seconded, voted and carried 3-0-1. Toby Talbot abstained from the vote.

Road Commissioner Update (Continued)– Alfred Larrabee reviewed the hydraulics study information on each of the following projects: Martin Road, Center Road, Max Gray Road and George Road. Each hydraulics study discusses the terrain, existing conditions, recommendations in sizing a new structure (culvert or bridge) and general comments from Justin Hadley, Hydraulics Project Engineer. Alfred Larrabee will now get quotes on replacing these structures, which will be submitted with the grant applications. The town will find the money somewhere in the budget if we don't get grant funds this year.

The Selectboard discussed buying a used road grader that has come on the market and fund balances in the highway budget. After some consideration, the Selectboard okayed Alfred to go ahead and look at used machines. Denise Wheeler will put a special notice for the next agenda if Alfred has a specific machine he wants to purchase to allow taxpayers time to weigh in on a potential big expenditure.

Accelerated bridge projects for Route 14 have not been finalized, as Scott Bassage is interested in this matter.

Appointments to Various Boards, Committees and Commissions:

CVRPC delegate – John Brabant made a motion to appoint Rolf Mueller as the town's delegate to CVRPC. The motion was seconded and discussion ensued. John Brabant asked the delegate to get the Selectboard's position on any proposed merger between the CVRPC and Central Vermont Economic Development Corporation and any other substantive matter before acting on behalf of the town. The motion was voted and carried 4-0. Other town appointments were discussed

Zoning Violations, Appeals, Litigation, and Personnel Matters – John Brabant made a motion to go into Executive Session at 8:58pm in accordance with 1 V.S.A. subsection 313 (a) (1) for the purpose of discussing an ongoing legal matter relating to McCullough Crushing Gravel Pit and real estate matters. The motion was seconded, voted and carried 4-0. The regular session resumed at 9:35pm. Denise Wheeler stated there was nothing to publicly report.

Tentative Agenda for the April 8<sup>th</sup> Meeting

- Charge of the Roads Advisory Committee – review
- 2013 State Approved Road and Bridge Standards – provisional approval
- Budget review
- Town Meeting recap with Gus Selig at 7:30pm

Toby Talbot made a motion to adjourn at 9:38pm. The motion was seconded, voted and carried 4-0.

Respectfully submitted,

Rose Pelchuck

Selectboard Member & Administrative Assistant